

BOARD OF SELECTMEN

September 22, 2015

Minutes

The Board of Selectmen met on Tuesday, September 22, 2015 at 7:00 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Vanessa Hunnibell Moroney, and Lyn Lemaire. Town Administrator Timothy D. Goddard was also present. Selectman Nathan Brown was not present.

Also in attendance:

Police Chief John Fisher

Lt. Leo Crowe

Police Officer Richard Tornquist

Members of the Carlisle Police Department

Dr. Chantal Nouvellon, 95 Hanover Street

Library Trustee Steve Golson

New Library Director Christine Schonhart

Frank Sargent

Attorney Daniel Cappetta

Fire Chief David Flannery

Bill Risso – Building Commissioner Search Committee

Recognition of Lt. Leo Crowe and Detective Richard Tornquist

Mr. Gorecki said tonight we will recognize Lieutenant Crowe and Detective Tornquist for their actions in connection with a car-jacking that occurred on March 31, 2014.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to sign the Proclamation for Lt. Crowe and Detective Tornquist.

Police Chief John Fisher was present with many member of the Carlisle Police Department. The Police Officers described the incident that occurred on March 31, 2014. It was noted that on September 11, 2015 the offender in this case Donald Hall was sentenced to 15 - 20 years in prison for crimes committed in Carlisle and surrounding communities. Mr. Gorecki read the Proclamation prepared for this presentation. He said the Board and the Town are very proud of Lt. Crowe and Det. Tornquist.

Community Input

Dr. Chantal Nouvellon was present to talk about the difficulty [since October 2012] she has experienced while attempting to build a house on Hanover Road. She said she is trying to put in a septic system, heating system and electrical system but cannot do so because she needs a building permit. Dr. Nouvellon said she would like to settle this matter through mediation as suggested by the Judge however she feels the Town is not cooperating.

New Gleason Library Director – Christine Schonhart

Board of Selectmen

September 22, 2015

Approved: Oct. 28, 2015

Gleason Library Trustee Steve Golson was present to introduce Christine Schonhart as the new Gleason Library Director. Ms. Schonhart has started working at the Library on September 21st. The Board of Selectmen welcomed her and expressed their eagerness to work with her moving forward.

Finalization of Selectmen's FY16 Goals

Mr. Gorecki said he updated the Goals as discussed after the Board's last meeting. He said Mr. Goddard sent out a draft of the updated Goals to the various Boards for their comments. Mr. Goddard said the Planning Board was the only Board that sent comments in a memo form, which were included in the packet for tonight's discussion.

Mrs. Moroney spoke about Comcast and the many complaints she has heard about their service. She said there was an article in the *Carlisle Mosquito* regarding residents in Town that cannot get cable/internet service from Comcast. Mr. Gorecki asked Mr. Goddard to set-up a meeting with our representative at Comcast in order to address these issues.

Ms. Lemaire suggested that since Mr. Brown was not present this evening and the Board will have a new member in late October that perhaps it would be best to approve the FY16 Goals in November. Mr. Gorecki said the Board could accept the Draft Goals this evening and address them again during the November 10th Selectmen's meeting.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to approve the Board of Selectmen's FY16 Goals as presented tonight and continue to work on them until October 28th (2015).

Public Hearing date for Site Plan Review of 338 Bedford Road

Mr. Gorecki said he met with two representatives from Samiotes Consultants, Inc. [engineering firm] to discuss the Site Plan Review for the DDS Housing at 338 Bedford Road. He said the Planning Board, Conservation Commission and Board of Health were also present at this meeting. Mr. Gorecki said the plans prepared by Samiotes were discussed and assignments relative to the Site Plan Review were made to those various Boards. Mr. Gorecki said the Site Plan Review application was expected to arrive at Town Hall today. He said according to procedure, once the application is received and stamp-in by the Town Clerk who will then give to the Planning Board. Mr. Gorecki said the Planning Board distributes it to the various Boards in order to collect input. At the Site Plan Review public hearing the input will be discussed and various conditions will be suggested for the Group Home. Mr. Gorecki said the action item for Board of Selectmen tonight is to schedule the public hearing.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** to schedule a Site Plan Review public hearing for the development of a group home duplex at 338 Bedford Road, Carlisle, MA for Wednesday, October 28, 2015 at 8:00 p.m.

Town Administrator's Report

1 Concord-Carlisle Community Chest proclamation Concord-Carlisle Community Chest Executive Director Karen Bechtel and Kelly Driscoll from Carlisle were present to request that the Board proclaim October as Concord-Carlisle Community Chest month. They explained the many services the community chest funds provide through this annual fund raising event. In response to Mr. Gorecki, Ms. Bechtel said their goal this year is \$650,000.00.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to proclaim October 2015 as Concord-Carlisle Community Chest month in the Town of Carlisle.

2 Community Compact Signing Ceremony Mr. Goddard reported that the Division of Local Services has approved the Town of Carlisle's Community Compact application. He said Lt. Governor Karyn Polito will come to Town Hall on October 6th at 1:00 p.m. for a formal signing ceremony.

3 338 Bedford Road – Partial waiver of Building Permit fee Mr. Goddard said at their meeting last week, the Affordable Housing Trust voted to recommend that the Board of Selectmen waive 50% of the building permit fee for the Group Home project [TILL] on 338 Bedford Road.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** to waive 50% of the building permit fee for the Group Home project at 338 Bedford Road designed and built by TILL up to a maximum of \$13,000.00.

4 Dam Inspections Mr. Goddard in regard to the inspections for the Curve Street dam and the Cranberry Bog dam, he has located the necessary funding for the inspections in our Small Capital and Infrastructure Repair accounts. He said with the Board's permission he will engage Weston & Sampson to perform the inspections and report their findings to the Department of Conservation and Recreation.

5 Personnel Board resignations Mr. Goddard said Personnel Board members Mark Hersey and Diane Makovsky have moved from Carlisle and resigned from this Board after five years of service.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** to accept the resignations of Mark Hersey and Diane Makovsky from the Personnel Board and thank them for their service on this Board.

6 Public Safety Vehicle Purchases Mr. Goddard said the Fire Chief and Police Chief have requested authorization to purchase vehicles that were funded at the recent Town Meeting.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to authorize the purchase of two 2015 Chevrolet Tahoe utility vehicles for the Police Department in the amount of \$78,606.00 from Liberty Chevrolet of Wakefield, Massachusetts.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to authorize the purchase of a 2016 Ford Interceptor utility vehicle for the Fire Department for the sum of \$34,395.00 from MHQ Vehicles, Inc. of Marlborough, Massachusetts.

7 New Building Commissioner Mr. Goddard said the Building Commissioner Search Committee has prepared a recommendation for a new Building Commission. He said the Committee is recommending Jon Metivier of Billerica, Massachusetts for this position.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to appoint Jon Metivier as the Building Commissioner for the Town of Carlisle.

8 Celebrations Committee appointment Mr. Goddard said former Selectman Doug Stevenson has requested the appointment of Carlisle resident Laura Mullins to the Celebrations Committee.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to appoint Laura Mullins of Patch Meadow Lane to the Celebrations Committee for a term to end June 30, 2016.

Re-instatement of Frank Sargent

Mr. Gorecki said tonight we will discuss the possible re-instatement of Frank Sargent as a Fire Department employee. Mr. Gorecki said this item was originally slated for an Executive Session discussion however the Board was informed by Town Counsel that this item does not require an Executive Session. Daniel Cappetta, Mr. Sargent's attorney was present for this discussion. He thanked the Board for their support during this process.

Mr. Gorecki said Frank Sargent was placed on administrative leave on Friday August 1, 2015 pending resolution of a criminal matter. Mr. Gorecki said Mr. Sargent's court matter has been resolved and he is asking to be re-instated to his former position at the Carlisle Fire Department. Mr. Gorecki said he fully supports reinstating Mr. Sargent and added that he has been a remarkable employee for many years.

Fire Chief David Flannery said Mr. Sargent's record of service at the Fire Department speaks for itself. He wanted to make sure that the appropriate clearances were made before Mr. Sargent was removed from administrative leave.

Mr. Gorecki said the Board can re-instate Mr. Sargent as an EMT however the age restrictions prevent him from working as a firefighter. Mr. Gorecki said Town Counsel has informed him that the age limit for a firefighter is 65. Attorney Cappetta asked for a copy of the documents from Town Counsel relative to the age limit issue.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** that Frank Sargent be taken off administrative leave from his duties at the Carlisle Fire Department and that he be re-instated effective immediately.

Liaison Reports

Ms. Lemaire said at the Financial Management Team meeting this morning she spoke about a Minuteman meeting that she attended the night before that was relative to the school building project.

Mr. Gorecki said the Finance Director spoke the Transportation Committee. He said the committee has found a vendor to run the transportation program for the Council on Aging. According to Larry Barton, the Board of Selectmen will be asked to establish a new 53e½ revolving account for this program.

Mr. Gorecki said the Finance Committee held their first meeting for FY17. He said it was reported that the Planning Board attended this meeting and discussed a change in the hours for their assistant and the Planning administrator.

In regard to the recent Caucus, the Town Clerk reported that the meeting did not move forward due to a quorum issue. Since that time Claude Von Roesgen has submitted the necessary documents to be a candidate for the vacant position on the Board of Selectmen.

Mrs. Moroney reported that a demolition permit for 338 Bedford Road has been prepared and will be signed tomorrow.

Minutes

The review and approval of the Minutes from the two prior meetings was postponed until the Board's next meeting in October.

The meeting adjourned at 8:25 p.m.

Respectfully submitted by Margaret Arena